



Redlands AYSO – Region 50

Check Request or Reimbursement

Date: _____

Amount Requested: _____

Payable to: _____

Hold Check for Pick-up

Address: _____

Mail Check to Address at left

Reason for Request or Reimbursement:

Note: Please attach receipts/invoices to this request

Charge to: (circle the appropriate category)

2400	Deferred sponsors/contributions	Sponsors/contributions in current season for future season.
2510	Deferred Registration Fees	Registration fees received in current season for future season.
2511	Deferred Early Registration Discount	Discount for early registration that was deferred.
2512	Deferred Multi - Child Discount	Discount for families w/ more than 1 player registration deferred.
4005	Registration Fees	Fee charged to parent/guardian for player registration.
4006	Registration Fee Refunds	Refund for paid registration when a player drops.
4007	Early Registration Discount	Discount given for player early registration.
4008	Multi - Child Discount	Player Registration Fees
4009	Late Registration Fees	Fee charged to parent for registering after the season deadline.
4021	Tournament/Player Camp	Tournament Application Fees
4022	Tournament - Referee Commitment Fees	Tournament Referee Commitment Fees
4023	Tournament - Referee Commitment Refund	Tournament Referee Commitment Refunds
4024	Tournament - Concessions	Tournament Concessions Revenue (Tournament Operated)
4031	Cultural Exchange	Cultural Exchange Fees
4040	Fund Raising Receipts	Fundraising - sale of merchandise.
4041	Fund Raising Other Designated	Fundraising - funds raised from events-raised from an event.
4310	Sponsors/Contributions	Designated Scholarships and Contributions
4959	Other Income	Other Income, such as concession sales (from sale of food).
5101	Uniforms - Players	Player Uniforms
5102	Uniforms - Coaches	Coaches Uniforms
5103	Uniforms - Referees	Referees Uniforms
5104	Uniforms - Other	Other Uniforms
5111	Field expenses	Field Expense
5115	Park Fees	Fees paid to parks & recreations departments/ use of fields/ facilities.
5146	Equipment, Storage Expenses	Equipment / Storage Rental
5220	Tourn. / Player - Incentive, Trophies, Awards	Tournament Expenses related to incentives, trophies & awards
5221	Tournament - Coaches	Tournament Expense - Coaches
5222	Tournament - Referees	Tournament Expense - Referees

5223	Tournament - Other	Everything else that is not player, referee, coach related
5224	Tournament - Water, Food	Tournament - Water, Food Expenses (Referees, Staff)
5225	Tournament - Concession Expenses	Tournament - Concession Expenses (Tournament Operated)
5226	Tournament - Medical Personnel	Tournament - Medical Personnel Expenses
5227	Tournament Planning Meetings	Tournament Planning Meetings Expenses
5229	Tournament/Player Camp Expenses	Tournament Expenses related to camp expenses
5239	Cultural Exchange Expenses	Cultural Exchange - Other
5241	Playoff Expenses	Expenses related to end of season Playoff
5255	Ads/Newsletter/Yearbook/Pictures	Yearbook
5261	Fund-raising Expenses	Expense related to merchandise -selling merchandise
5262	Fundraising - Other	Expense other than merchandise such as expense for a dinner.
5274	Awards/Scholarships/Volunteer Recognition	Awards/Trophies/Scholarships/Volunteer Celebrations-Events
5431	Clinic Training Expenses - Player	Clinic/Training Expenses
5432	Clinic Training Expenses - Coaches	Clinic/Training Expenses - Coaches
5433	Clinic Training Expenses - Referees	Clinic/Training Expenses - Referees
5434	Clinic Training Expenses - Other	Clinic/Training Expenses -Other
5701	Payments to AYSO	Tournament, NSTC, Another Region/Area Section
5801	Fixed assets (over \$1,000)	Fixed assets (over \$1,000)
7401	Travel/Phone/Other	Travel - Other (includes phone travel)
7430	Conferences / Meetings	Travel - Conferences & Meetings
7431	Section/NAGM	Travel - Section & NAGM
7435	Travel Mileage	Mileage
7515	Phone/Internet	Phone - Internet / website
7535	Postage	Postage
7625	Office Supplies	Office Supplies
7695	Miscellaneous Supplies	Supplies - Other
8305	Bank Fees	Bank Fees
8595	Other Expenses	Other Miscellaneous Expenses

Requestor: _____

Position/Title: _____

Date Paid: _____

Check #: _____

Acct. Code: _____